

MACOMB MSU EXTENSION GREAT LAKES EDUCATION PROGRAM



REGISTRATION INFORMATION

The Great Lakes Education Program is in its thirteenth year, serving Macomb County fourth grade teachers and students. If you are interested in having your class participate in our program, you may register now by contacting the Macomb MSU Extension office. **Due to the number of requests for dates, we will not accept any telephone reservations.**

To reserve a schoolship date:

- 1) Refer to the enclosed calendar for available cruise dates:
 - ***Morning** cruises are 9:00 AM - 11:30 AM. (Limited time adjustment possible)
Departure is Mt. Clemens, with arrival at Metro Beach Metropark.
 - * **Afternoon** cruises are from 12:30 PM - 3:00 PM. (Limited time adjustment possible) Departure is Metro Beach Metropark, with arrival in Mt. Clemens.
- 2) To **tentatively** reserve a date you must **mail or fax** both the Reservation Commitment Form and Field Tour Information form to our office. The fax number is **(586)469-6948** and reservations will be taken on a first-come, first-served basis. Your tentative reservation will be held for 30 days without a deposit.
- 3) To **confirm** your reservation **each class** must complete and return within 30 days the Reservation Commitment Form/Field Tour Information Form, along with a \$100 deposit for each class you are booking. **Make check payable and return to: Macomb MSU Extension, 21885 Dunham, Suite 12, Clinton Township, MI 48036, Attn: GLEP**

FEES: Your cost for each class is \$500. This fee reflects subsidies by MSU Extension and the Michigan Sea Grant College Program, and includes vessel fees, a Learning Activities manual, orientation, and volunteer training. **PLEASE NOTE: The Clinton River Cruise Company will no longer participate in one-way cruises. If your class is the only class scheduled for a particular date, MSU Extension reserves the right to move you to fill an entire day. You will be notified prior to any changes.**

BALANCE: Your trip balance is due on the date specified on the invoice/confirmation that will be mailed to you upon MSUE's receipt of the signed Reservation Commitment Form, and late payments may incur a 10% late fee.

REFUNDS: Your \$100 deposit is refundable (less \$25 cancellation fee, per class) if we receive written notice of your cancellation at least 30 days before your cruise date. Written cancellation within 30 days of your cruise will entail a \$100 cancellation fee, per class. If the captain cancels a cruise due to unavoidable circumstances, an alternate date will be scheduled, if possible.

CLASS SIZE: We recommend class sizes of up to 30 students, plus 5 adult chaperones (includes the teacher). The maximum group size is 35.

PROGRAM UPDATE: All first time teachers must attend a 2-hour program update.

ORIENTATION: All adult chaperones (including teachers) will attend a one-hour parent/teacher orientation held at the boat dock the week prior to your cruise

Detailed information regarding teacher training, parent/teacher orientation, cruise departure/arrival time and program policies will be mailed prior to your cruise. We look forward to discovering the wonders of our Great Lakes with you!

Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status. Michigan State University, U. S. Department of Agriculture, and Macomb County Board of Commissioners cooperating. MSU is an affirmative action equal opportunity institution.

MACOMB MSU EXTENSION/MICHIGAN SEA GRANT
GREAT LAKES EDUCATION PROGRAM
FALL 2003 RESERVATION COMMITMENT



Macomb MSU Extension and Michigan Sea Grant are pleased to offer our award-winning *Great Lakes Education Program* to your fourth grade class. The 2 ½-hour educational field trips take place aboard the *M/V Clinton* or the *M/V Clinton Friendship*, based in Mt. Clemens. Both vessels are Coast Guard inspected and licensed, and are operated and insured by Clinton River Cruises, Inc., whose owner-operator is an experienced graduate of the Great Lakes Maritime Academy.

A deposit of \$100 for each class, submitted with this signed commitment, will reserve your place on our FALL 2003 schedule. Late payments may incur a 10% late charge penalty. In the event that you must cancel your trip, your deposit and any other funds received will be refunded (less a \$25 cancellation fee, per class) if Macomb MSU Extension receives your written notice of cancellation at least 30 days prior to your scheduled cruise date. Cancellation less than 30 days prior to your cruise date will entail a \$100 cancellation fee, per class.

The captain of the vessel shall determine circumstances under which the vessel will sail, rules of conduct, and other matters aboard the vessel. If the captain must cancel a cruise due to hazardous conditions or other unavoidable circumstances, an alternate date will be scheduled. Also, in the event of changing weather conditions, GLEP reserves the right to modify the program to insure safety.

PLEASE SUBMIT ONE CLASS PER FORM WITH A TEACHER'S SIGNATURE. DUPLICATE CLASSES ON ONE FORM WILL BE RETURNED AND YOUR DATE WILL NOT BE CONFIRMED. NO EXCEPTIONS. COMPLETE THE BACK SIDE OF THIS FORM BEFORE SUBMITTING.

Teacher: _____

School: _____ District: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____

You may fax this form (front and back) to tentatively secure your reservation for 30 days: Fax #(586) 469-6948

Call Metro Beach Nature Center at 586-463-4332 to tour the Nature Center

Number in Group: _____ students (**maximum 30**) _____ adults (**maximum 4 adult chaperones plus 1 teacher**)

Cruise Date: _____ 2ND Choice _____ Cruise Time: ☐ A.M. ☐ P.M.

**Please sign and date this reservation commitment in the spaces indicated below
I HAVE READ AND AGREE TO THE ABOVE CONDITIONS:**

Signature _____ Date: _____

Name/Title (Please Print) _____

*** I am new to this program and/or need an Educator's Handbook (April 1999 revision)

I will pick it up at Teacher Orientation or make alternate arrangements for pick up

For office use:

Deposit amount _____ Receipt # _____ Balance Due _____ Receipt # _____

Make check payable and mail to:

Macomb MSU Extension
21885 Dunham, Suite 12
Clinton Township, MI
48036

Attn: GLEP

yes ☐ no ☐